



Leigh-on-Sea Town Council

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Chairman: Cllr Jane Ward
Vice Chairman: Cllr Valerie Morgan
Town Clerk: Helen Symmons

MINUTES OF THE MEETING OF THE LEISURE DEVELOPMENT SUB-COMMITTEE
HELD AT 7.30PM ON THURSDAY 25th JANUARY 2018
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Ron Owen (Chairman), Valerie Morgan, Caroline Parker, and co-opted member David Watson.

Also in attendance: Emily Dean (Events & Projects Officer) and Graham Davison (Facilities Manager)

The meeting opened at 7.40 p.m.

1. CHAIRMAN'S OPENING REMARKS AND HOUSEKEEPING ANNOUNCEMENTS

The Chairman welcomed members and made the appropriate housekeeping announcements.

2. APOLOGIES FOR ABSENCE

Cllr Jane Ward and co-opted members, Steve Hodder and Peter Horrocks.

3. DECLARATIONS OF MEMBERS' INTERESTS

None.

4. APPROVAL OF MINUTES OF THE MEETING ON 31ST JULY 2017

The minutes of the meeting on 31st July 2017 were **AGREED** and signed by the Chairman as a true and accurate record.

5. ANNUAL INSPECTION

The Sub-Committee **NOTED** that the Facilities Manager had reviewed the annual inspection report and has ongoing remedial works.

6. SKATE PARK EXTENSION

The Sub-Committee **NOTED** that agreement in principle has been obtained from Southend Borough Council subject to statutory permissions and regulations being met.

7. SPORTS ENGLAND

The Sub-Committee **NOTED** a funding application has been submitted by the Events & Projects Officers in the first instance to establish eligibility and an initial decision is expected in March.

8. Report 2672 – APPENDIX 1

The Sub-Committee **NOTED** the report.

9. Report 2673 – APPENDIX 2 PRESENTED BY THE FACILITIES MANAGER

Following an extensive discussion, the Sub-Committee **RESOLVED TO RECOMMEND TO CFC** that 200mm concrete works be the preferred option and a budget be requested of £30,000.

Should we be unsuccessful in obtaining a grant, this can be funded in part by the existing skate park earmarked reserve and remaining maintenance budget for 2017/18 and 2018/19 with a request submitted to Council for the residual budget to be funded from the capital fund.

10. Report 2674 – APPENDIX 3 PRESENTED BY THE EVENTS & PROJECTS OFFICER

The Sub-Committee **NOTED** the report and suggested to co-opted members as a useful resource for the Community Funded Project.

The meeting closed at 8.20 p.m.